BOROUGH OF AUDUBON PARK
Public Meeting Minutes
September 1, 2026, 7:00pm

Mayor Brian Burns called the meeting to order and asked everyone to stand for the pledge of allegiance.

Clerk Ryan Giles performs a roll call.

Councilwoman Foti	Present
Councilman Goebel	Absent
Councilman Hassett	Present
Councilwoman Lewis	Absent
Councilwoman Lowe	Present
Council President Paratore	Late
Mayor Brian Burns	present

Justin Strausser, Esquire and Deputy Municipal Clerk Alexandria Reed are also present.

Clerk Giles announced this meeting was advertised in accordance with the Open Public Meetings Act, and complies with all the laws therein.

Clerk Giles asked for a motion to accept the minutes from the regular meeting held August 3, 2026.

Councilmember	Motion	Second	Ayes	Nays	Abstain	Absent
R. Foti					x	
J. Hassett		x	x			
T. Goebel						
K. Lewis						
C. Lowe	x		x			
A. Paratore						

The motion carries, 2-0.

Correspondences, none.

Engineer's Report:

Clerk Giles mentions Change order No. 2 which is in the consent agenda, and that there is no change in the contract. He also mentions that we have a $25,000 grant for playground improvements for 2026.

Mayor Burns informs the Council and Clerk Giles that at the September County Commissioners meeting they will be passing a resolution for the Crosswalk project.

Councilmember Hassett mentions there doesn't appear to be any sealant on the roads at Goldfinch and Rd A.

Clerk Giles states he will reach out to Key to make sure its on their list of things to be finished, and will reach out via email to keep Councilmember Hassett informed.

Clerk Giles states for the record that Council President Paratore is present.

Clerk Giles moves onto old business, there is none, and he moves onto the consent agenda.

Resolution #2026:63 - Audubon Park's FY2027 Municipal Alliance Resolution for Governor's Council on Substance Use Disorders (GCSUD) July 2026 to June 2027

Resolution #2026:64 - Authorizing Change Order No. 2 for NJDOT FY2024 Project (Contract remains the same)

Resolution #2026:65 - Authorization for Raffle Licenses for Tyler Quinter Foundation

Clerk Giles asks for a motion to approve resolutions #2026:63 through #2026:65.

Councilmember	Motion	Second	Ayes	Nays	Abstain	Absent
R. Foti			x			
J. Hassett		x	x			
T. Goebel						
K. Lewis						
C. Lowe	x		x			
A. Paratore			x			

The motion carries, 4-0.

Clerk Giles then moves on to items of discussion.

Clerk Giles states the fence repair on Whippoorwhill Way has been completed and checked over, and to please reach out if there are any issues.

Clerk Giles states Senior Gala's tentative date is December 8th. Council asks if the date is set in stone and where it will be held.

Deputy Clerk Reed states we are waiting to hear back from Mason from Haddon Township, but everything should be good for December 8th for them to use the Community Hall, after inspections are completed.

Mayor Burns states someone will be out for inspections from the commissioner's office.

Clerk Giles moves onto the moving quotes we received to move the borough offices to the new building. He states we received multiple offers, ranging from $1,250 to $3,500, one is binding and the other two are not, and that we will likely take the binding contract because the

unbinding price can fluctuate. He also mentions the construction updates, and that we may need part of the Celebration Committee's room for temporary storage for only up a month.

Clerk Giles states he is currently looking for someone to design the borough's new website that has to be ADA compliant by 2028, and will keep us informed.

Clerk Giles addresses the cost and process of putting signs up around the parking lot and field for the school, stating each sign plus hardware will cost about $100 each. He states it is our building; we are responsible for putting these specific signs up. He will reach out to the school to find out the specific information for the signs.

Clerk Giles speaks on the issue of dogs unleashed in public spaces, and what can be done. Various councilmembers state this is an ongoing issue that needs to be addressed, and want to know how we can proceed with compliance, and calling the police. Clerk Giles says there is savings in the budget if we wanted to go the route of a compliance officer next year and it's something we will discuss.

Chief Hak talks about what a compliance officer does, and when residents should call the police, and that Haddon Township works closely with their compliance person.

Council President Paratore asks if this is something we can have a shared service.

Clerk Giles states that is something he can look into as he knows some other townships that do that. And notes the first step is sending a compliance letter.

Deputy Clerk Reed states the borough can send the letter to everyone with dogs by using the dog registration list in the interim.

Clerk Giles states that is the conclusion of New Business, and moves on to bills and vouchers. He requests a motion to pay the list of bills and vouchers totaling $155,559.99.

Councilmember	Motion	Second	Ayes	Nays	Abstain	Absent
R. Foti			x			
J. Hassett			x			
T. Goebel						
K. Lewis						
C. Lowe	x		x			
A. Paratore		x	x			

The motion carries, 4-0.

Clerk Giles moves on to the public portion, he states that individuals must state their name and address for the record and respect the five-minute time limit when addressing the governing body. He asks for a motion to open to the public.

Councilmember	Motion	Second	Ayes	Nays	Abstain	Absent
R. Foti			x			
J. Hassett			x			
T. Goebel						
K. Lewis						
C. Lowe		x	x			
A. Paratore	x		x			

Motion carries, 4-0.

Mrs. Springer, 21 Road A: She states the Knitting/Crochet/Craft group is officially starting the change in hours. Council President Paratore says its also in the park reporter and Deputy Clerk Reed says it was posted on the borough's Facebook page.

Sheree martin, 9 Lark Lane: She has questions about the Gazebo area that is being constructed soon. It is also brought up how unsafe and unsanitary the previous structure was. Council President Paratore and other council members talk about the many differences between the old and new, and list some of the positive things that are in place to improve safety like police patrol, lights, it's open with no hidden areas, and a camera system.

Clerk Giles states he is also already looking into a grant for a camera for the Gazebo area.

Motion to close to the public:

Councilmember	Motion	Second	Ayes	Nays	Abstain	Absent
R. Foti			x			
J. Hassett			x			
T. Goebel						
K. Lewis						
C. Lowe	x		x			
A. Paratore		x	x			

The motion carries, 4-0.

Open to mayor and council: Certain events are spoke about like the upcoming Scavenger Hunt on 9/11/2026, Coffee with Council on 9/19/26, the Paint and Sip on 9/26/26, and the sticky bun sale. Council answers questions about the event details, and clarifies who is attending Coffee with Council.

Clerk Giles also notes a recycling reminder was sent out via Facebook because of the upcoming holiday affecting the pick-up day. Mayor Burns also says AMHC sent out an email to shareholders.

Motion for meeting to adjourn:

Councilmember	Motion	Second	Ayes	Nays	Abstain	Absent
R. Foti			x			
J. Hassett			x			
T. Goebel						
K. Lewis						
C. Lowe		x	x			
A. Paratore	x		x			

Motion carries, 4-0.

The next regular meeting is scheduled for October 5, 2026.