

Minutes for a regular meeting of the Borough of Audubon Park Council, held on August 3, 2026, at 7:00pm, in the Audubon Park Town Center at 2 Road C Audubon Park NJ, 08106 in Camden County.

Mayor Brian Burns called the meeting to order and asked everyone to stand for the pledge of allegiance.

Clerk Ryan Giles performs a roll call.

Councilwoman Foti	Absent
Councilman Goebel	Here
Councilman Hassett	Here
Councilwoman Lewis	Here
Councilwoman Lowe	Here
Councilwoman Paratove	Here

Justin Strausser, Esquire, also present.

Clerk Giles announced this meeting was advertised in accordance with the Open Public Meetings Act, and complies with all the laws therein.

Clerk Giles asked for a motion to accept the minutes from the regular meeting held June 8th, 2026.

Councilmember	Motion	Second	Ayes	Nays	Abstain	Absent
R. Foti						X
J. Hassett			X			
T. Goebel			X			
K. Lewis			X			
C. Lowe		X				
A. Paratore	X		X			

Motion carries.

Correspondences: The engineer report from Greg Fusco for the Pedestrian Crosswalk is discussed. Mayor Burns says estimated costs are about \$7500, but he thinks it will be closer to \$10,000. He wants to make a motion that our costs do not exceed \$10,000. Council questions if there is room in the budget for this, and if Audubon will also be contributing. Clerk Giles confirms room in the budget, Mayor Burns also states he will speak to Audubon Borough about this.

Clerk Giles also states the Municipal Building Roof Project, for Resolution 2026-62, that there is a decrease in cost. This decrease is not a change in the items but a change in the cost, which gives us a \$10,372.00 decrease.

Clerk Giles moves on to old business, there is none.

Clerk Giles asks for a motion to open to the public for resolutions #2026:56 through #2026:62.

Resolution #2026:56 - Hold Harmless with Audubon Mutual Housing Corporation for Peter's Creek

Resolution #2026:57 – Authorization for Raffle Licenses for Audubon Park Celebration Committee

Resolution #2026:58 – Authorization to Appoint Ryan Giles to Safety Coordinator

Resolution #2026:59 – Authorization to Appoint Alexandria Reed to Deputy Clerk

Resolution #2026:60 – Authorization to Appoint Danielle Hahn to Deputy Clerk and Deputy Registrar

Resolution #2026:61 – Authorizing Change Order No. 1 for NJDOT FY2024 Project (Contract remains the same)

Resolution #2026:62 – Authorizing Change Order No. 1 for Replacement OF Municipal Building Roof Project with decrease of \$10,372.00

Resolution #2026:56 is pulled for now to be discussed.

Clerk Giles asks for a motion to approve resolutions #2026:57 through #2026:62

Councilmember	Motion	Second	Ayes	Nays	Abstain	Absent
R. Foti						X
J. Hassett					X	
T. Goebel			X			
K. Lewis		X				
C. Lowe	X					
A. Paratore			X			

The motion carries, vote is 4-1. Councilman Hassett abstains from Resolution #2026:57.

BOROUGH OF AUDUBON PARK
COUNTY OF CAMDEN
STATE OF NEW JERSEY

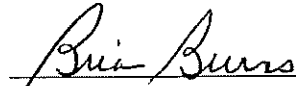
RESOLUTION 2026:57

RESOLUTION OF THE BOROUGH OF AUDUBON PARK, COUNTY OF
CAMDEN AND STATE OF NEW JERSEY APPLICATION FOR RAFFLE
LICENSES FOR AUDUBON PARK CELEBRATION COMMITTEE

WHEREAS, there exists a need to approve an application for Raffle
License #2026:02 and #2026:03 from Audubon Park Celebration Committee

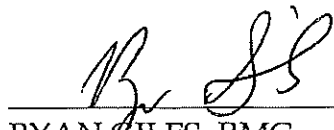
WHEREAS, said application appears to be in order and said license will
benefit Audubon Park Volunteer Fire Company;

NOW, THEREFORE, BE IT RESOLVED, by the Council of Borough of
Audubon Park, New Jersey, that the application for Raffle License as submitted
by Audubon Park Celebration Committee is hereby approved and the Municipal
Clerk is authorized to issue Raffle License #2026:02 and #2026:03


BRIAN BURNS
MAYOR


RYAN GILES, RMC
MUNICIPAL CLERK

I hereby certify the foregoing to be a true copy of a Resolution adopted by
the Mayor and Borough Council of the Borough of Audubon Park at a meeting
held on August 3, 2026 at 7pm.


RYAN GILES, RMC
MUNICIPAL CLERK

RESOLUTION #2026:58

Municipal Joint Insurance Fund

Resolution Appointing Safety Coordinator

WHEREAS; Ryan Giles, had previously held the position of JIF Safety Coordinator for the Borough of Audubon Park; and

WHEREAS; the Borough of Audubon Park is a member of the Camden County Municipal Joint Insurance Fund; and

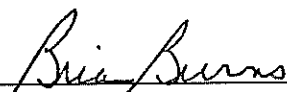
WHEREAS; the bylaws of the Camden County JIF require that each Municipality appoint a Safety Coordinator; and

WHEREAS; it is necessary to officially appoint another JIF Safety Coordinator; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Audubon Park that it does hereby appoint Danielle Hahn as the JIF Safety Coordinator for the Camden County Municipal Joint Insurance Fund.

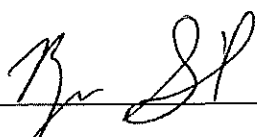


RYAN GILES, RMC
MUNICIPAL CLERK



BRIAN BURNS
MAYOR

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Mayor and Borough Council of the Borough of Audubon Park at a meeting held on August 3, 2026 at 7pm.



RYAN GILES, RMC
MUNICIPAL CLERK

RESOLUTION NO. 59-26

**RESOLUTION OF THE BOROUGH OF AUDUBON PARK,
COUNTY OF CAMDEN AND STATE OF NEW JERSEY
APPOINTMENT OF DEPUTY BOROUGH CLERK FOR 2026**

WHEREAS, there exists a need for a Deputy Borough Clerk;

WHEREAS, Alexandria Reed possesses the qualifications necessary for the position;

THEREFORE, BE IT RESOLVED by the **MAYOR AND COUNCIL** of the **Borough of Audubon Park, New Jersey**, that Alexandria Reed is hereby appointed Deputy Borough Clerk for the Borough of Audubon Park for the period of one (1) year with hourly rate of \$20 per hour.

THE BOROUGH OF AUDUBON PARK

BY: Brian Burns
BRIAN BURNS, MAYOR

ATTEST:

Ryan Giles
RYAN GILES, BOROUGH CLERK

I, **RYAN GILES**, Borough Clerk of the Borough of Audubon Park, do hereby certify the foregoing to be a true and correct copy of the Resolution adopted by Borough Council at a meeting of said Borough Council on August 3, 2026 and that said Resolution passed by a majority vote of the members of Borough Council.

Ryan Giles
RYAN GILES, BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF AUDUBON PARK,
COUNTY OF CAMDEN AND STATE OF NEW JERSEY
APPOINTMENT OF DEPUTY BOROUGH CLERK AND
DEPUTY REGISTRAR FOR 2026**

WHEREAS, Danielle Hahn possesses the qualifications necessary for the position(s);

BY: Brian Burns
BRIAN BURNS, MAYOR



 RYAN GILES, BOROUGH CLERK

RYAN GILES, BOROUGH CLERK

RESOLUTION NO. 2026:61

CHANGE ORDER NO. 1

WHEREAS, it was necessary to make changes in the scope of work to be done in completing the Improvements to Goldfinch Road from Road 'A' to the Cul-De-Sac (Partially funded through the N.J.D.O.T. Municipal Aid Program, FY2024) in the Municipality of the Borough of Audubon Park, County of Camden, State of New Jersey;

WHEREAS, Change Order No. 1 was developed to itemize and authorize those changes.

WHEREAS, certification has been received by the Borough Treasurer/Finance Director that sufficient funds have been allocated for this Change Order No. 1;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Audubon Park that Change Order No. 1 is hereby authorized, and approval is hereby granted (contract amount remains the same: \$138,899.50).

Date: 8/3/2026

Brian Burns
Brian Burns, Mayor

Date: 8/3/2026

Ryan Giles
Ryan Giles, R.M.C., Borough Clerk

I certify the above to be a true copy of a resolution adopted by the Mayor and Council of the Borough of Audubon Park on August 3, 2026.

Date: 8/3/2026

Ryan Giles
Ryan Giles, R.M.C., Borough Clerk

RESOLUTION NO. 62-2026

CHANGE ORDER NO. 1-FINAL

WHEREAS, it was necessary to make changes in the scope of work to be done in completing the Replacement of the Municipal Building Roof in the Municipality of the Borough of Audubon Park, County of Camden, State of New Jersey; and

WHEREAS, Change Order No. 1-Final was developed to itemize and authorize those changes; and

NOW, THEREFORE, BE IT RESOLVED by the Borough of Audubon Park that Change Order No. 1-Final is hereby authorized, and approval is hereby granted to revise the Contract Amount from \$114,085.00 to \$103,713.00.

Date: 8/3/2026

Brian Burns
Brian Burns, Mayor

Date: 8/3/2026

R. Giles
Ryan Giles, R.M.C., Borough Clerk

I certify the above to be a true copy of a resolution adopted by the Mayor and Council of the Borough of Audubon Park on August 3rd, 2026.

Date: 8/3/2026

R. Giles
Ryan Giles, R.M.C., Borough Clerk

A motion made by Council President Paratore for our costs to Pedestrian Crosswalk not to exceed \$10,00.

Councilmember	Motion	Second	Ayes	Nays	Abstain	Absent
R. Foti						X
J. Hassett			X			
T. Goebel			X			
K. Lewis		X				
C. Lowe	X					
A. Paratore	X					

The motion carries, vote is 5-0.

Clerk Giles addresses resolution #2026:56 and states AMHC is working with the county, and will get more information for council. Mayor Burns says that he met with county engineer about area along creek, discussed possibilities including kayak/boat ramp, dock, general cleanup. The hold harmless lease from AMHC is needed to move forward. Mayor Burns is also waiting on wordage from Engineer Fusco before moving forward, and states the chances of dock/ramp unlikely due to topography.

A councilmember asks about receiving county money for improvements, if the space in question would be open to the public, and the answer is yes.

Clerk Giles mentions that the county has a lot of money and resources going around and he will look into things available for us like the Living Grant, which provides money to the community for public improvement things, like parks, boat ramps, etc.

Clerk Giles asked for a motion to approve resolution #2026:56.

Councilmember	Motion	Second	Ayes	Nays	Abstain	Absent
R. Foti						X
J. Hassett			X			
T. Goebel			X			
K. Lewis		X				
C. Lowe			X			
A. Paratore	X					

The motion carries, vote is 5-0.

**RESOLUTION OF THE BOROUGH OF AUDUBON PARK, COUNTY OF CAMDEN,
STATE OF NEW JERSEY, TO ENTER INTO A HOLD HARMLESS AGREEMENT
WITH THE AUDUBON MUTUAL HOUSING CORPORATION FOR WORK
ASSOCIATED WITH THE PETER'S CREEK RESTORATION PROJECT
NO. 2026:56**

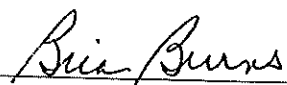
WHEREAS, the Borough of Audubon Park ("Borough") is a public entity organized under the laws of the State of New Jersey and located in the State of New Jersey; and

WHEREAS, the Audubon Mutual Housing Corporation ("AMHC") is the owner of the majority of the real property within the Borough, as well as all residential dwellings within the Borough, including the property situated along Peter's Creek (the "Premise"); and

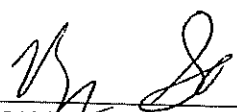
WHEREAS, the Borough has obtained grant fund and desires to utilize said grant funds for the Peter's Creek Restoration Project (the "Project"), a project with the goal of improving the Premise for the mutual benefit of AMHC and the Borough; and

WHEREAS, the AMHC has agreed to permit the Borough to improve the Premise provided that the Borough agrees to indemnify the AMHC for all work to be performed under the Project;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Audubon Park, County of Camden and State of New Jersey that the Borough of Audubon Park may enter into the attached Hold Harmless Agreement with the AMHC and that the Mayor, Brian Burns, is authorized to execute same.



BRIAN BURNS, MAYOR



RYAN GILES, RMC
BOROUGH CLERK

Clerk Giles then moves on to items of discussion.

The first item is National Night Out to be held on August 4th 5pm-8:30pm. A representative for the event speaks, and no issues are expected.

The second item is parking issues in the parking lot behind the borough/preschool and along the soccer field fence. Ongoing issues are discussed by councilmembers.

Clerk Giles states he will look into ordinances for proper signage and/or parking restricting signs. And notes this is an ongoing issue.

Councilmembers tell us that the knitting club issue has been solved, they will move it to Thursday mornings so the librarian can let them in. And they ask that we post a notice when the change occurs.

Clerk Giles then moves on to bills and vouchers, we need a motion to pay all the bills and vouchers totaling \$276,027.65.

Councilmember	Motion	Second	Ayes	Nays	Abstain	Absent
R. Foti						X
J. Hassett			X			
T. Goebel			X			
K. Lewis			X			
C. Lowe	X					
A. Paratore		X				

The motion carries, vote is 5-0.

Clerk Giles moves on to the public portion, he states that individuals must state their name and address for the record and respect the five-minute time limit when addressing the governing body. He asks for a motion to open to the public.

Councilwoman Paratore makes a motion to open to the public. Councilwoman Lowe seconds the motion. All in favor. Motion Carries.

J. Daniels, 10 Skylark: Would like to volunteer to run the Senior Phone List, would like to be advised on how to start it.

John Director of ASYA Youth Soccer: Asks if fall soccer schedule has been approved for field usage.

Justin Strausser Esq: Says we are waiting for the final schedule to be sent, he sent the MOU for approval, and is waiting for a response; he then suggests we make motion for use of Soccer Field:

Councilmember	Motion	Second	Ayes	Nays	Abstain	Absent
R. Foti						X
J. Hassett			X			
T. Goebel			X			
K. Lewis		X				
C. Lowe	X					
A. Paratore			X			

The motion carries, vote is 5-0.

Mr. Carter, Skylark: Asked about the borough car parked on the service road that is not running. Mayor Burns said we are in the process of making repairs and then will turn the vehicle over to the Fire Department afterwards.

Councilwoman Paratore makes a motion to close to the public, Councilwoman Lowe seconds the motion. All in favor, motion carries.

Clerk Giles moves on to Mayor and Council Reports.

Councilwoman Paratore mentions when Coffee with Council will be: September 19th, with 3 members. She also states the APCC will have a scavenger hunt on September 11th. She explains event and says it sounds like fun.

A councilmember asks if there is any information yet for the Senior Gala. Mayor Burns says there is no date set. Clerk Giles says he will call his contact to get information. Mayor Burns says we are also waiting for HVAC hall inspections to get finished before setting a date, he will reach out to Haddon Twp, potentially the hall will be available starting in about a month.

A councilmember asks if anyone can verify information about the fence that is being improperly used, that it was in fact fixed? Mayor Burns states it was repaired.

Councilmember Hassett says it does not look like repairs were completed. Says he spoke with Jameson who was to reach out to Audubon Fence to confirm if they came out and made the repairs.

Clerk Giles states he will call Audubon Fence to check if repairs were in fact completed as a check (ck: 11999) for the repair has been sent/paid.

Mayor Burns then summarizes what was gone over in the meeting, i.e.: creek area, crosswalk; and lets us know different events he has attended on behalf of Audubon Park.

Clerk Giles asks for a motion to adjourn.

Councilwoman Lowe makes motion to adjourn. Councilwoman Paratore seconds the motion. All in favor, motion carries.

Next regular meeting scheduled for Tuesday, September 1, 2026