

JOHN R. KERFOOT BUILDING – MULTI-PURPOSE AGREEMENT

This form and hold harmless must be accompanied and returned with deposit for date to be reserved.

DATE OF USAGE: _____ PHONE: _____

NAME OF RESPONSIBLE PARTY: _____

ADDRESS (NO PO BOX): _____

TIME OF PARTY: FROM: _____ TO: _____ # OF GUEST: _____
(6 hours total includes set up and clean up) (80 people max)

NO RENTALS PAST 10 PM (NO EXCEPTIONS)

TYPE OF PARTY: _____

I, as responsible party, accept full responsibility for the actions of my guests, and will maintain order and decorum at all times during the rental period. I also understand that all activities MUST remain inside the building and that I may be charged by the police for any unreasonable action resulting from this function. If the police are called and/or summoned to the building for ANY reason, I may lose my deposit. I also understand that I am responsible for any payment of any liability claims or restoration charges for damages to the building, tables, chairs, etc. I will lose my deposit for necessary clean up of hazardous wastes, bodily fluids, and/or waste, if I am not in attendance at this affair, or if the police are called, and understand that I am responsible for any and all costs and expenses incurred by the Borough resulting from my failure to clean the building. I have read all the rules and regulations of the attached page and understand them. I further understand and acknowledge that if any of the rules and regulations of the attached page are not followed, my deposit shall be automatically forfeited. The revised September 2014 RULES AND REGULATIONS FOR THE RENTAL page attached is yours to keep.

SIGNATURE OF CLERK: _____

SIGNATURE OF RESPONSIBLE PARTY: _____

FOR CLERK’S USE ONLY:

DEPOSIT PAID \$ _____ BALANCE PAID \$ _____
(minimum \$200.00) (\$300 or balance)

| *make all checks payable to “Multi-Purpose Building”. No cash will be accepted.

PLEASE MAIL THIS FORM AND THE HOLD HARMLESS AGREEMENT BACK WITH DEPOSIT TO: Borough of Audubon Park - MPB, 20 Road C, 2nd Floor, Audubon Park, NJ 08106.

**HOLD HARMLESS AGREEMENT
BETWEEN THE BOROUGH OF AUDUBON PARK AND**

NAME OF RESPONSIBLE PARTY: _____

ADDRESS: (NO PO BOX): _____

PHONE NUMBER: _____

In consideration of the use of the John R. Kerfoot Building, on the date of _____, for the purpose of _____, the undersigned agrees to defend, indemnify, and hold the Borough of Audubon park and its officers, agents, and employees harmless from any and all liability, claims, costs, and attorney's fees arising out of the use of the property, equipment, or services referred to above.

I understand that by signing this Hold Harmless Agreement that the Borough of Audubon Park shall also be defended and indemnified from any losses or damages resulting from the acts or missions of any persons or participants who are using the building, services, or equipment as set forth above.

In order to induce the Borough of Audubon Park to accept this Hold Harmless Agreement, the following information concerning the intended use of the premises is furnished:

- A. NO DRINKING IN PUBLIC (outside the building)
- B. TOTAL NUMBER OF PERSONS ANTICIPATED IS _____
- C. NO PROFIT MAKING PARTIES AND/OR CHARGING ADMISSION FOR ANY REASON IS STRICTLY FORBIDDEN.
- D. OTHER _____

Signed this _____ day of _____, as the binding act in deed of _____.

Witness _____
Authorized Signature

Submit this along with Rental Agreement and Deposit to:

**BOROUGH OF AUDUBON PARK, 20 ROAD C, 2ND FLOOR, AUDUBON PARK,
NJ 08106 (NO CASH WILL BE ACCEPTED)**

RULES AND REGULATIONS FOR THE RENTAL - REVISED SEPTEMBER 2014

(8) 6' ROUND TABLES (4) 8' LONG TABLES

The janitor will let you in the building at your appointed time. We do not give out the key. YOU CANNOT RENT THE HALL AFTER 10PM ANY NIGHT STARTING IMMEDIATELY.

1. You are responsible to put any tables back up that you took down, put the chairs back on top of the tables, taking all of your belongings out of the building at your appointed time and taking out the trash. No confetti/glitter of any kind is permitted. No fog machines or deep fryers as this will set off the fire alarm. No tape on the walls/paneling/ceiling fans is permitted. You will lose my deposit for necessary clean up of hazardous wastes, bodily fluids and/or waste, if you are not in attendance at this affair, or if the police are called. You understand and agree that you are responsible for any and all costs and expenses incurred by the Borough resulting from your failure to clean the building.

2. Rental period is for 6 hours. This includes set up & clean up time. THE TIME YOU PUT ON YOUR CONTRACT IS YOUR CLOSING TIME AND YOU ARE EXPECTED TO BE OUT OF THE BUILDING AT THAT TIME. Any additional time will be charged at \$40.00 per hour and notice that you are staying must be in advance. All rental time is consecutive. We do not permit breaking up rental time. We must have 48-hour notice if the time of the party is going to change in any way. At NO TIME shall the building be occupied by more persons than allowed under the N.J. Fire Codes (80 Persons).

3. All activities MUST cease, be cleaned up, out of the building, and out of the parking lot by your party's ending time or by 10pm. Please be considerate of the neighbors who reside near the building. The door to the building should remain closed during the party to help keep the noise volume to a minimum. There is also a Noise Ordinance, please read attached ordinance.

4. Bachelor Parties and/or live band parties are NOT permitted in the building at any time. No profit making parties and/or charging admission for any reason is strictly forbidden at all times. The clerk/janitor/Police have the right to stop in and check ANY party at ANY time.

5. Please advise guests not to park in the "handicapped" areas, unless they have the proper permit/stickers to do so. Anyone parking in these areas not authorized to do so will be ticketed by the police. Parking on the grass is also illegal.

6. Any damages to property or injury to any person while on the premises shall be reported as soon as possible to the Borough Clerks office. (856 -547-5236).

7. NO ONE will be permitted to drink alcohol outside the building. The borough has a "NO DRINKING IN PUBLIC" ordinance.

DEPOSITS AND CHARGES

1. A \$200(minimum) deposit must be paid at the time of the reservation to hold your date. This deposit is refundable 7 to 10 days after the rental if there are no problems with the rental, which are mentioned above. This deposit becomes non-refundable if the party is canceled 7 days or less prior to the party regardless of when the party was booked, if the police are called, if there are damages, or necessary clean up of hazardous materials, bodily fluids/waste.

2. A \$300.00(or balance) rental fee charge must be paid no less than 10 days prior to the rental.

MAKE ALL CHECKS PAYABLE TO "MULTIPURPOSE BUILDING"

Mail to: Borough of Audubon Park - MPB, 20 "C" Road, Audubon Park, NJ
08106 (No CASH will be accepted)

CREATION OF LOUD OR UNNECESSARY NOISE PROHIBITED

BE IT ORDAINED by the Governing Body of the Borough of Audubon Park, that due to the close proximity of residential homes therein, one to the other, and the high density population within the limited confines of the Borough of Audubon Park, as follows:

A. The making, creation or permitting of any unreasonably loud, disturbing or unnecessary noise in the Borough of Audubon Park is hereby prohibited.

B. The making, creating or permitting of any such character, intensity, or duration as to be detrimental to the life, health or welfare of any individual or which either steadily or intermittently annoys, disturbs, injures or endangers the comfort, repose, peace or safety of any individual is hereby prohibited.

C. Persons guilty of violations under this Ordinance may be imprisoned for ninety (90) days, assessed a fine up to Five Hundred Dollars (\$500.00), or both.

ORDINANCE REGULATING THE CONSUMPTION OF ALCOHOLIC BEVERAGES IN PUBLIC PLACES

BE IT ORDAINED, by the mayor and council of the Borough of Audubon Park in the County of Camden, and the state of New Jersey;

SECTION#1 CONSUMPTION RESTRICTIONS

It shall be unlawful for any person to consume alcoholic beverages within the borough of Audubon Park.

A. While in or on a public street, lane, sidewalk, public parking lot, public or quasi-public place or in any public conveyance.

B. In a private motor vehicle while the same is in motion or parked in or upon any public street, lane or public Parking lot or,

C. While upon any private property not his own without the expressed permission of the owner or other person having authority to grant such permission.

SECTION #2 DISCARDING CONTAINERS IN PUBLIC OR PRIVATE PLACES.

It shall be unlawful for any person to discard alcoholic beverage containers within the Borough of Audubon Park upon any public street, lane, sidewalk, public parking lot, public or quasi-public place or upon any private property not his own without the expressed permission of the owner or other person having authority to grant such permission.

SECTION #3 VIOLATION AND PENALTIES.

Any person who shall violate the provisions of this Ordinance shall, upon conviction, be punished by a fine or not more than five hundred dollars (\$500.00), or be imprisoned for not more than ninety (90) days, or both.