

**MINUTES OF A REGULAR MEETING OF THE MAYOR AND BOROUGH COUNCIL
OF THE BOROUGH OF AUDUBON PARK, IN THE COUNTY OF CAMDEN, NEW
JERSEY, HELD DECEMBER 7, 2015 IN THE ANNEX BUILDING AT 7:00 PM.**

A regular meeting of the Mayor and Borough Council of the Borough of Audubon Park was convened in the Annex Building, 504 Road A, Audubon Park, NJ on Monday, December 7, 2015, at 7:00 PM.

Mayor Pennock requested all stand for the flag salute.

Mayor Pennock announced that Chapter 231, Public Law 1975 requires adequate notice of this meeting be provided. This was done by placing Annual Notice in the Courier-Post and Retrospect Newspapers and by posting on the bulletin board in the Municipal Building.

ROLL CALL: Councilman Delengowski, Councilwoman DiPasquale, Councilwoman Hook, Councilwoman Jones and Councilwoman Lewis were present. Councilman Carpinelli (excused) was absent. Eric Riso, Esquire was present.

Motion made by Councilman Delengowski to approve the minutes of the Regular Meeting held on Monday, November 2, 2015 and the minutes of the Special Meeting held on Monday, November 23, 2015, seconded by Councilwoman Lewis. Roll call vote: Councilman Delengowski-yes, Councilwoman DiPasquale-yes, Councilwoman Hook-yes, Councilwoman Jones-yes and Councilwoman Lewis-yes.

ORDINANCES:

RESOLUTIONS:

RESOLUTION 2015:78

**BILL RESOLUTION (PAYMENT OF CLAIMS)
(December 2015)**

BE IT RESOLVED, by the Borough Council of the Borough of Audubon Park, County of Camden, State of New Jersey, that the claims for payment detailed in the attached voucher list are hereby approved with the following totals:

CURRENT FUND	\$59,767.73
MPB	\$ 600.00

RESOLUTION #2015:79

M12072015

**BOROUGH OF AUDUBON PARK
COUNTY OF CAMDEN**

SUBJECT: UNEXPENDED BALANCES

WHEREAS, the following 2015 Municipal Budget appropriation balances remain unexpended; and

Interlocal – Borough Clerk S & W	\$20,000.00
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WHEREAS, it is necessary to formally reserve said balances so that the unexpended balances to offset the shortfall in revenue; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Audubon Park, County of Camden, State of New Jersey, that the above listed unexpended balances of the Interlocal Borough Clerk S & W for the 2015 Municipal Budget appropriation be reserved.

RESOLUTION #2015:80

Year 37 - FY 2015-16 Supplemental Funds
Community Development Block Grant Project
Borough of Audubon Park, Camden County, New Jersey

WHEREAS, the Borough of Audubon Park is eligible for Program Year 37 (FY2015 – 2016) Supplemental Community Development Block Grant Funding; and

WHEREAS, the Governing Body has chosen to submit an application for Program Year 37 (FY2015-2016) Supplemental Funds; and

WHEREAS, the Governing Body has agreed to apply for Supplemental Funding for the Restoration of the existing one-story School Building structure to be converted into a Municipal Building;

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Audubon Park that the Borough Engineer is hereby authorized to submit the Application for Program Year 37 (FY2015-2016) Supplemental Funds.

RESOLUTION # 2015:81

WHEREAS, an emergency has arisen with respect to Courtesy Bus Transportation for the Borough of Audubon Park. The Borough of Audubon Park has assumed financial responsibility for courtesy bus services. The Borough anticipated receiving Community Development Block Grant (CDBG) monies to help fund the cost of courtesy busing and only appropriated a partial year of costs. When the Borough received notification of the award, the timing was such that anything billed prior to June 30, 2015 was ineligible for reimbursement by CDBG in addition to recently being saddled with unexpected bus repairs. Thus, no adequate provision was made in the 2015 budget to cover the billings for courtesy bus services and repairs through December 31, 2015; and NJS 40A:4-46 provides for the creation on an emergency appropriation for the purpose mentioned above, and

WHEREAS, the total amount of the emergency appropriations created, including the appropriation to be created by this resolution is \$12,312 and three (3) percent of the total operating appropriations in the budget for 2015 is \$25,383.75 and

WHEREAS, the foregoing appropriation together with prior appropriations does not exceed three (3) percent of the total operating appropriations in the budget for 2015,

NOW, THEREFORE, BE IT RESOLVED, (by not less than 2/3 of all governing body members affirmatively concurring) that in accordance with NJS 40A:4-48:

1. An emergency appropriation for Courtesy Busing is hereby made for in the amount of \$12,312.
2. That said emergency appropriation shall be provided for in full in the 2015 budget under the title of Courtesy Busing – Other Expenses, and is requested to be excluded from CAPS, pursuant to NJS 40A:4-53.3c(1).
3. That two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services.

The above resolutions were approved by consent agenda with a motion by Councilman Delengowski, provided the proper affidavits are attached to Resolution #2015:78, seconded by Councilwoman DiPasquale. Roll call vote: Councilman Delengowski-yes, Councilwoman DiPasquale-yes, Councilwoman Hook-yes, Councilwoman Jones-yes, and Councilwoman Lewis-yes.

The following verbal resolution was approved with a motion by Councilwoman Jones, seconded by Councilman Delengowski. Roll call vote: Councilman Delengowski-yes, Councilwoman DiPasquale-yes, Councilwoman Hook-yes, Councilwoman Jones-yes, and Councilwoman Lewis-yes.

#2015-82 - Emergency Appropriation for Engineering

OTHER BUSINESS:

M12072015

REPORTS:

Engineers Report for December 2015.

Councilwoman Lewis requested that the Council continue renting the Annex Building until the Spring.

Motion made by Councilman Delengowski to continue to rent the Annex Building until March 30, 2016, seconded by Councilwoman Jones. Roll call vote: Councilman Delengowski-yes, Councilwoman DiPasquale-yes, Councilwoman Hook-yes, Councilwoman Jones-yes, and Councilwoman Lewis-yes.

Councilman Delengowski reported that he knows someone that is interested in applying for the bus driver's position. Mayor Pennock asked that the individual submit their resume to the Borough Office.

Mayor Pennock reported that the Borough Clerk sent a letter to Central Jersey Waste informing them that the contract ends on December 31, 2015. Central Jersey Waste responded by e-mail and cordially asked which company Audubon Park would have picking up the trash. The Borough Clerk informed Central Jersey Waste that the Borough entered into a Shared Services Agreement for Trash with the Borough of Audubon. Mayor Pennock also reported that information is still be collected for the 2016 calendar, the bus has arrived, complaints were received by the Audubon School System that the Courtesy Bus was not a typical school bus, and the Borough would consider one pick up and drop off at the Kindergarten in the School Area for Courtesy Busing for safety reasons. Mayor Pennock finally reported that the Senior Gala was a huge success.

OPEN TO THE PUBLIC: No public present.

Motion made by Councilwoman Jones to adjourn the meeting at 7:21 PM, seconded by Councilwoman DiPasquale. All ayes.

DAWN M. PENNOCK, RMC
MUNICIPAL CLERK