

**MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND BOROUGH COUNCIL
OF THE BOROUGH OF AUDUBON PARK, IN THE COUNTY OF CAMDEN, NEW
JERSEY, HELD NOVEMBER 23, 2015 IN THE ANNEX BUILDING AT 7:00 PM.**

A special meeting of the Mayor and Borough Council of the Borough of Audubon Park was convened in the Annex Building, 504 Road A, Audubon Park, NJ on Monday, November 23, 2015, at 7:00 PM.

Mayor Pennock requested all stand for the flag salute.

Mayor Pennock announced that Chapter 231, Public Law 1975 requires adequate notice of this meeting be provided. This was done by placing a Special Meeting Notice in the Courier-Post and Retrospect Newspapers and by posting on the bulletin board in the Municipal Building.

ROLL CALL: Councilman Carpinelli, Councilman Delengowski, Councilwoman DiPasquale, Councilwoman Jones and Councilwoman Lewis were present. Councilwoman Hook (excused) was absent

Also present from Audubon Mutual Housing Corporation Board of Trustees: Kim Young, President, Colleen Pennock, Vice President, Dan Zizak, Treasurer, Yvonne Galiano, Kelly Przybyszewski, Millie Rhoda, Chris Stokes, Pete Tait, and Judy Vanrell.

RESOLUTIONS:

The following resolutions are being presented by consent agenda with a motion by Councilman Delengowski, seconded by Councilwoman Lewis. Roll call vote: Councilman Carpinelli-yes, Councilman Delengowski-yes, Councilwoman DiPasquale-yes, Councilwoman Jones-yes, and Councilwoman Lewis-yes.

RESOLUTION #2015:75

RESOLUTION AND AGREEMENT FOR STATE AID

**Approval to submit a grant application and execute a grant agreement
with the New Jersey Department of Transportation for Albatross
Court from the Intersection of Road A to the Cul-De-Sac;**

WHEREAS, the Borough of Audubon Park desires to submit an application to the New Jersey Department of Transportation for FY2016 Municipal Aid Funding for the above noted project.

NOW, THEREFORE, BE IT RESOLVED that Governing Body of Borough of Audubon Park formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2016-AlbatrosCourt-00678 the New Jersey Department of Transportation on behalf of Borough of Audubon Park.

BE IT FURTHER RESOLVE that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Borough of Audubon Park and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

RESOLUTION #2015:76

RESOLUTION AND AGREEMENT FOR STATE AID

Approval to submit a grant application and execute a grant agreement with the New Jersey Department of Transportation for Bobolink Court from Road A to Cul-De-Sac;

WHEREAS, the Borough of Audubon Park desires to submit an application to the New Jersey Department of Transportation for FY2016 Municipal Aid Funding for the above noted project.

NOW, THEREFORE, BE IT RESOLVED that Governing Body of Borough of Audubon Park formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2016-BobolinkCourt-00679 the New Jersey Department of Transportation on behalf of Borough of Audubon Park.

BE IT FURTHER RESOLVE that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Borough of Audubon Park and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

RESOLUTION #2015:77

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Audubon Park that the following transfers be made to the 2015 budget in accordance with N.J.S 40A:4-58:

	From	To
Dog Regulation	3,000.00	
Health Insurance	2,400.00	
Buildings & Grounds S&W	1,000.00	
Public Buildings & Grounds OE	7,000.00	

Mayor OE	900.00	
Admin & Exec. – S&W	1,224.00	
Liability Insurance	1,000.00	
Celebration of Events OE	2,000.00	
Engineering OE		2,000.00
Legal OE		2,000.00
Telephone OE		900.00
Courtesy Busing		13,624.00
Total	18,524.00	18,524.00

There being no further business to discuss, Councilwoman Jones made a motion to open the meeting to the public, seconded by Councilwoman DiPasquale. All ayes.

Patricia Curiale, 12 Whipoorwill Way – Ms. Curiale inquired about previous Borough Council Minutes that a motion was passed to obtain an appraisal of the Audubon Park Pony Field. She asked if the appraisal was done and if so, was it part of the school project. Mayor Pennock explained that the motion was done as part of the request from Borough Council to Audubon Mutual Housing for the Pony Field to be transferred to the Borough. He further pointed out that the appraisal was not done since the field is just a field and does not have any value. Mayor Pennock stated that the School Project and the Pony Field are not part of the same project. Ms. Curiale reported that she read in the paper that safe areas have been initiated for individuals buying or selling on Craigslist. Councilman Delengowski reported that certain police stations are allowing people to meet at their locations.

With no further public comment, Councilman Delengowski moved to close the public portion, seconded by Councilwoman DiPasquale. All ayes.

Mayor Pennock reported the following and Council entertained participation from the Audubon Mutual Housing Corporation Board of Trustees:

- The bus should be here hopefully by the Senior Gala on Wednesday, December 2, 2015 and will be parked in front of the Municipal Building. It cost around \$15,000 to maintenance, paint and wrap.
- The Borough is in desperate need of a bus driver for the Town Bus. The Borough is willing to pay for someone to go through the schooling to get the license. It will be about 15 hours per week and the rate is negotiable.
- The Borough was able to get 1st Class Limousine the day before school started.
- A few years ago the Borough applied for a U.S.D.A. loan to renovate the school building. The Mayor's Roundtables were held to explain this loan and process to the residents. The last step of the process was the N.J. Local Finance Board. Since the tax base is so low, the increase to the debt limit would create a 13% tax increase, which is only about \$20.00 per house. The Local Finance Board would not approve the Borough's request because of the 13%, regardless of the monthly increase. The Mayor further explained that the Borough will continue with a scaled down project by introducing a Bond Ordinance in January to renovate only those areas in the school that will be used. The priority for the building will

be the boiler and the windows. The Audubon Board of Education is still excited about the project, even though the Borough flipped the locations in the school building. The Borough will use the front of the building and the school will use the rear. The Lunch Program will move to the school and there will be an All Purpose Room for yoga and maybe self-defense. The police will not be moving to the school but will be given the Annex Building, which is large enough to house their detectives as well as their police offices. This should also curb the crime issues that Albatross & Bobolink are experiencing.

- The Mayor and the Borough Clerk attended a CDBG meeting a few weeks ago and they have \$451,000 extra to give to one or many municipalities that meet their requirements that have shovel ready projects. Audubon Park meets all their requirements. Beth Pugh and Bob Harris from CDBG walked through the building with the Mayor and they were very happy with the project. This application will be submitted on behalf of the Borough by Greg Fusco, PE of Key Engineers. The Mayor reported that the next CDBG meeting would be on January 11th.
- January 4th is the Reorganization Meeting of the Mayor and Borough Council. This is where we appoint our Professionals for the 2016 Calendar Year. The Borough has already advertised RFPs to be received on December 3, 2015 by 11 AM and opened at the Borough Council Meeting on Monday, December 21, 2015.
- Peter's Creek – Project should begin the first week of December. The project involves the replacement of the drain on Goldfinch Road and installation of a path. This project is all funded through the following grants: NJDOT \$108,000, Recreation Grants for Rounds 14 & 15 at \$25,000 each, and two years of CDBG Funds for a total of around \$198,500. Bids have already been accepted and Pioneer General Contracting Company won the bid. All the work to be done falls under the Borough's permit. Ms. Przybyszewski asked why the project doesn't extend further down the creek towards Mockingbird. Mayor Pennock responded that the Borough is working its way down. Ms. Young asked if this opens up the area to the County. Mayor Pennock responded that the property is Corporation owned and therefore private and whether or not others have access is up to the Corporation. Ms. Vanrell points out that in the past property was given to the Borough so that grant money could be obtained to make improvements. Mayor Pennock and Ms. Vanrell presented an idea to both Boards, that if the State decides to force towns to merge, the Borough should have the Solicitor draw up paperwork having all Borough property revert to the Corporation in the event that the Borough is forced to merge with another Municipality. Mayor Pennock specifically points out that Sweeney is running for Governor and that he has used Audubon Park as an example of a town that should be merged with another town. Ms. Young asked why our Board of Education was dissolved. Mayor Pennock pointed out that legislation was passed to dissolve all sending districts and also part of that legislation was that within three years, districts with K-8 only would be dissolved.
- Utilities are extremely high for the Borough Properties and inconsistent billing has been an issue. Councilwoman Lewis asked if the Corporation could replace all Borough meters. Mayor Pennock explained how one month the water meter at the Annex was less than the previous month and the Borough was still charged \$500 by the Corporation.
- January 1, 2016, Borough of Audubon takes over the trash for Audubon Park.
- The Borough is putting together a 2016 Calendar and the Board of Trustees are welcome to join us.
- Ms. Young reported that Audubon Mutual Housing received over 36 resumes for the position of Secretary-Manager. Three interviews were being conducted the next night.

- Mr. Tait asked about the resolutions approved this evening for Albatross and Bobolink and why Peacock wasn't chosen since it was the one with the most need. The Mayor responded that we were given the names of Albatross, Bobolink and Peacock and the Borough just picked the first two listed. Ms. Vanrell asked if the Borough Engineer comes out as a Project Manager. Mayor Pennock responded that Key Engineers monitors the job and checks at completion. Councilman Carpinelli asked if the two entities could share services. Mayor Pennock explained that we are required to have a licensed Municipal Engineer and are under contract with that individual. Mr. Tait asked if they do the tar and the apron. Mayor Pennock responded that he would check with the Engineer. Mr. Zizak commented that the Corporation shouldn't go out for driveways and steps until that is complete.
- Councilman Delengowski asked the Board of Trustees about leaf pickup in back alley ways behind the courts. He was told there was a problem maneuvering the truck in the alleys.
- Councilman Delengowski asked the Board of Trustees about small claims court lawsuits, the process and the fees being charged and residents receiving notice the day after the case. Ms. Vanrell pointed out that not everybody is delinquent and it's usually the same contract holders that are delinquent throughout the year. Mayor Pennock commented that many people believe that the rent is due on the 15th and not on the 5th.
- Mayor Pennock asked the Board of Trustees why he can't know which contract holders are suing the Corporation.
- Mayor Pennock scheduled the third Monday in January 2016 for the next Coordinating Meeting between the two entities.

Motion made by Councilman Carpinelli to adjourn the meeting at 8:33 PM, seconded by Councilman Delengowski. All ayes.

DAWN M. PENNOCK, RMC
MUNICIPAL CLERK