

**MINUTES OF A REGULAR MEETING OF THE MAYOR AND BOROUGH COUNCIL
OF THE BOROUGH OF AUDUBON PARK, IN THE COUNTY OF CAMDEN, NEW
JERSEY, HELD NOVEMBER 2, 2015 IN THE ANNEX BUILDING AT 7:00 PM.**

A regular meeting of the Mayor and Borough Council of the Borough of Audubon Park was convened in the Annex Building, 504 Road A, Audubon Park, NJ on Monday, November 2, 2015, at 7:00 PM.

Mayor Pennock requested all stand for the flag salute.

Mayor Pennock announced that Chapter 231, Public Law 1975 requires adequate notice of this meeting be provided. This was done by placing Annual Notice in the Courier-Post and Retrospect Newspapers and by posting on the bulletin board in the Municipal Building.

ROLL CALL: Councilman Delengowski, Councilwoman DiPasquale and Councilwoman Lewis were present. Councilman Carpinelli (excused), Councilwoman Hook (excused) and Councilwoman Jones (excused) were absent. Eric Riso, Esquire was present.

Motion made by Councilman Delengowski to approve the minutes of the Regular Meeting held on Tuesday, October 5, 2015 and the minutes of the Working Session held on Monday, October 19, 2015, seconded by Councilwoman DiPasquale. Roll call vote: Councilman Delengowski-yes, Councilwoman DiPasquale-yes and Councilwoman Lewis-yes.

ORDINANCES:

The Clerk read the following Ordinance by Title Only:

Ordinance #2015-08 – Amending the 2015 Salary Ordinance

Motion made by Councilman Delengowski to open the meeting to the public for Ordinance 2015-08, seconded by Councilwoman Lewis. All ayes.

Lisa Galiano, 1 Pelican Road – Ms. Galiano asked what this Ordinance is about. Mayor Pennock explained this Ordinance amended the 2015 Salary Ordinance to include the new part-time office worker hired in the Borough Office.

Lorraine Thompson, 15 Road C – Ms. Thompson asked if this was part of the budget that was handed out around town. The Mayor pointed out that the budget handed out around town was from Audubon Mutual Housing Corporation and not the Borough. This Ordinance is to cover a part-time office helper hired recently.

Arthur Glantz, 12 Oriole Drive – Mr. Glantz asked if this was part of the Borough Clerk's job with Haddon Township and asked if Gail would still be working upstairs. The Mayor responded that

Gail will continue her job with the Borough and this is not part of the Borough Clerk's job with Haddon Township. It is no longer a shared service.

There being no further discussion from the public, a motion was made by Councilman Delengowski to close the public hearing, seconded by Councilwoman DiPasquale. All ayes.

Motion made by Councilwoman Lewis to adopt Ordinance #2015-08 – Amending the 2015 Salary Ordinance, seconded by Councilman Delengowski. Roll call vote: Councilwoman Delengowski-yes, Councilwoman DiPasquale-yes, and Councilwoman Lewis-yes.

RESOLUTIONS:

RESOLUTION 2015:69

**BILL RESOLUTION (PAYMENT OF CLAIMS)
(November 2015)**

BE IT RESOLVED, by the Borough Council of the Borough of Audubon Park, County of Camden, State of New Jersey, that the claims for payment detailed in the attached voucher list are hereby approved with the following totals:

CURRENT FUND	\$35,461.74
DOG	\$ 206.20
MPB	\$ 600.00

RESOLUTION OF THE BOROUGH OF AUDUBON PARK, COUNTY OF CAMDEN AND STATE OF NEW JERSEY ESTABLISHING AND IMPLEMENTING A FAIR AND OPEN PROCESS FOR THE SELECTION OF VARIOUS PROFESSIONAL SERVICE PROVIDERS FOR THE BOROUGH OF AUDUBON PARK – No 2015:70

WHEREAS, the Borough of Audubon Park requires the services of various professional service providers; and

WHEREAS, professional services are exempt from the requirement of public bidding pursuant to N.J.S.A.40A:11-5; and

WHEREAS, the Borough of Audubon Park continues to find it advisable to select professionals primarily on the basis of qualification including qualifications uniquely suited to the needs of the Borough of Audubon Park; and

WHEREAS, the Borough of Audubon Park has determined that it is appropriate to implement a fair and open process for the awarding of professional service contracts; and

WHEREAS, to receive statements of qualification in a manner that fosters a fair and open process it is necessary and advisable to establish advance general criteria and specific minimum requirements for so many of those appointments as possible; and

WHEREAS, the Borough of Audubon Park has determined that a fair and open process requires public advertisement of professional appointments in a manner and with sufficient time to provide notice in advance of the contemplation of the appointment and the criteria to be considered in making the appointment; and

WHEREAS, the Borough of Audubon Park has determined that a fair and open process requires that all responses be publicly opened and announced and thereafter that all appointments be made at a public meeting of the governing body and then published in accordance with N.J.S.A. 40A:11-5.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Audubon Park as follows:

1. All professional service appointments contained on Schedule A attached to and made a part hereof shall be subject to a fair and open process as set forth below.

2. The Borough Clerk shall cause a legal notice to be published in a newspaper authorized to publish legal notices for the Borough, stating that a full listing of all professional service appointments subject to a fair and open process together with the criteria established for the consideration of qualifications will be posted on the Borough's internet website beginning no later than Friday, November 6, 2015.

3. The criteria for each position contained on Schedule A follows immediately subsequent to the listing on Schedule A. These criteria shall be disclosed together with the posting of these positions on the Borough's internet website as set forth above.

4. The website posting shall inform potential applicants that all submissions must be made to the Office of Borough Clerk and received not later than 11:00 AM December 3, 2015.

5. Commencing at 7 PM on December 21, 2015, the Mayor and Borough Council along with the Borough Clerk shall publicly open and announce all submissions at the Working Session at the Annex, 504 Road A, Audubon Park, NJ 08106.

6. The Mayor and Council shall thereafter review all submissions, and appointments shall thereafter be made at a public meeting of the Borough Council in January 2016.

7. Subsequent to appointments, appropriate notices shall be published in accordance with the requirements of N.J.S.A. 40A:11-5.

BE IT FURTHER RESOLVED, that the Mayor and Borough Council has determined that the terms of this Resolution constitute a fair and open process as to all positions included herein.

RESOLUTION 2015:72

ELECTION WORKERS

BE IT RESOLVED, by the Borough Council of the Borough of Audubon Park, County of Camden, State of New Jersey, that the following individuals will be designated by the Borough Clerk to work Election Day in the Borough Clerk's Office at \$15.00 per hour from 5 AM until 8 PM:

**RESOLUTION AUTHORIZING A CHAPTER 159 REVENUE
NJDOT GRANT – No. 2015:73**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount;

NOW THEREFORE, BE IT RESOLVED that the Mayor and Borough Council of the Borough of Audubon Park, County of Camden, and State of New Jersey hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$108,000.00, which is now available from an entitlement from the New Jersey Transportation Trust Fund; and

BE IT FURTHER RESOLVED that a like sum of \$108,000.00 and the same is hereby appropriated under the caption of:

New Jersey Transportation Trust Fund

BE IT FURTHER RESOLVED that the above is the result of funds from an entitlement from the New Jersey Transportation Trust Fund in the amount of \$108,000.00

The above resolutions were approved by consent agenda with a motion by Councilman Delengowski, seconded by Councilwoman Lewis. Roll call vote: Councilman Delengowski-yes, Councilwoman DiPasquale-yes and Councilwoman Lewis-yes.

RESOLUTION #2015:71 Budget Appropriation Transfers – This resolution was tabled. Requires 2/3 full membership vote for this resolution to be adopted.

OTHER BUSINESS:

The following topics were discussed by the Mayor & Borough Council:

- Coordinating Meeting Dates – Several dates would be sent to the Board of Trustees for consideration.
- School – The Borough applied for a U.S.D.A. Loan for renovation of the school building which was approved by the Federal Government. The last step in the process was for the Local Finance Board at the State level to give approval for the Borough to exceed the debt limit. This part of the process was not approved. The Borough went back to the drawing board and will be floating a bond in January to do the work in the school. The Borough Offices will now be at the Kindergarten end of the school and the Audubon Pre-School Program will be at the back end of the school. The Senior Lunch Program will move to the

school and one room will be turned into an All-Purpose Room. The Borough will only do those rooms that will be occupied. By waiting until January to introduce the Bond Ordinance, the first payment will not kick in until 2017.

- Town Bus – the grant money kicked in, the bus has been maintenance and we will be reimbursed by the grant for the work that was done on the bus. There is a shortage of bus drivers in this area and the Borough is willing to pay for someone to go to school for a CDL if they agree to work for the Borough for a couple of years.
- The Borough Clerk is in the process of putting together RFPs for Professional Services.
- Peter's Creek – Several grants are involved in the next phase of Peter's Creek. Two Community Development Block Grants, two recreation grants and a \$108,000 NJ DOT Grant.
- Extra Funds from CDBG. CDBG has additional funds in excess of \$451,000 for shovel ready projects. Audubon Park can apply for a portion of these funds for the school building. Greg Fusco, the Township Engineer is going to apply for these funds for barrier free access in the front and rear of the school building. The Mayor reported that he walked through the school building with Beth Pugh and Bob Harris of Community Development.
- The Mayor reported that he attended an Assistance to Firefighters Grant Program meeting with the Clerk and they were offering almost \$6,000,000 in grants for Fire Companies and that the money would become available in November. Wendy Schwartz was working on the Sam# for the Fire Dept. so she could apply for different aspects of this grant.
- Wednesday, December 2, 2015 is the Senior Gala in the Community Hall.
- Annex Building would become the new location for the Police Station in Audubon Park. This will help with the Albatross and Bobolink issues.

**RESOLUTION #2015:74
BOROUGH OF AUDUBON PARK**

WHEREAS, the Borough of Audubon Park has applied for USDA financing for certain project expenditures in the Borough of Audubon Park; and

WHEREAS, the USDA financing required the approval of the Local Finance Board, and

WHEREAS, the Borough of Audubon Park has submitted the required application to the Local Finance Board for its approval of said financing; and

WHEREAS, the Borough of Audubon Park has been advised that the Local Finance Board has denied approval of said financing, and

WHEREAS, the Borough of Audubon Park has incurred certain professional expenses in connection with said USDA financing and Local Finance Board Application, and are required to pay said expenses from alternative financing; and

WHEREAS, the authorization to finance and pay said expenses has been duly approved by the adoption of Ordinance No. 2015-05

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NOW, THEREFORE BE IT RESOLVED that the following professionals shall be paid for services rendered in accordance with Ordinance No. 2015-05

Parker Mc Cay Bond Counsel	\$280.00/hr.
Platt & Riso Solicitor	\$140.00/hr.
Petroni & Associates Auditor	\$170.00/hr.
Greg Fusco Engineer	\$115.00/hr.
John A. Bruno, Jr.	\$170.00/hr.
NW Financial CPA, RMA Financial Advisors	

Motion made by Councilman Delengowski to adopt Resolution #2015:74, seconded by Councilwoman Lewis. Roll call vote: Councilman Delengowski-yes, Councilwoman DiPasquale-yes and Councilwoman Lewis-yes.

There being no further business to discuss, Councilman Delengowski made a motion to open the meeting to the public, seconded by Councilwoman DiPasquale. All ayes.

Charlene LeFebvre, 2 Turtledove Court – Mrs. LeFebvre asked what happens to the Senior Lunch Program if the police takeover the Annex Building. Mayor Pennock responded that the Senior Lunch Program will be moving to the school with the Borough Offices.

Arthur Glantz, 12 Oriole Drive – Mr. Glantz asked about the status of the school roof and questions about the town bus. Mayor Pennock responded that the school roof was not done that long ago so it was okay at this time. He further commented that the bus is a regular bus. Councilman Delengowski commented that the bus is a 2003 bus.

Resident, 3 Cardinal Court – Resident asked about the decal on the bus and if it was necessary. The Mayor responded that it is covered by the grant money and doesn't cost the residents anything. She also commented about the other bus having flashing lights. Mayor Pennock responded that the town provides "courtesy busing" and not school busing. He further commented that we do everything we can to get the kids to school safely.

Lorraine Thompson, 15 Road C – Ms. Thompson asked if this bus has flashing lights. The Mayor responded that we have a Bus Aid that makes sure the children are safe and that whenever possible the police follow the bus. Ms. Thompson questioned the safety of the children. Mayor reiterated that Lisa, the Bus Aid does an outstanding job and this is the only town that has the police following the bus.

Susan Catanzarite, 17 Road C – Ms. Catanzarite asked about pick up times.

Arthur Glantz, 12 Oriole Drive – Mr. Glantz asked if there was lighting on the bus. The Mayor responded that there will be lighting on the bus but this is not school busing.

Lorraine Thompson, 15 Road C – Ms. Thompson asked about the guidelines we are under for hiring busing employees and busing procedures? She kept referring to her job when she was a school bus driver. The Mayor commented we take busing very seriously and our bus aid has been through a background check as will the bus driver that is hired. The Mayor once again explained that this is not School Busing and the Borough is not required to provide busing. The Borough is not a Board of Education.

Arthur Glantz, 12 Oriole Drive – Mr. Glantz asked if there would be flashing lights on top of the bus. The Mayor once again responded we will do everything we can to keep the children safe.

Chris Stokes, 15 Albatross Road – Mr. Stokes reminded everyone that this Saturday from 10 AM until 12 PM was clean up for Peter's Creek.

Patricia Curiale, 12 Whippoorwill Way – Ms. Curiale asked questions for her neighbor regarding the bus, such as, why the bus was late picking up the kids the one day and if there is an Aid on the bus from the School to Audubon Park. The Mayor commented that the Aid is on the Bus to and from Audubon Park in the morning and afternoon. Ms. Curiale asked why the Borough wanted the Pony Field from the Corporation and asked about assessment. The Mayor commented that the field was not assessed due to the fact that it was just a field, the Corporation couldn't build on it or doing anything else with it, it had zero value.

Kelly Przybyszewski, 14 Mockingbird Lane – Mrs. Przybyszewski asked about the number of hours the bus driver would be needed? The Mayor commented around 15 hours per week.

Patricia Curiale, 12 Whippoorwill Way – Ms. Curiale asked if you do away with the Annex Building what will happen with residents that use the building for funerals? Mayor Pennock pointed out that we can explore other possibilities with other halls in town.

Lorraine Thompson, 15 Road C – Ms. Thompson once gain asked about the busing of the children in Audubon Park and safety issues and potential lawsuits. Eric Riso, Esquire responded that the State laws are for School Busing. This is not School Busing it is Courtesy Busing and the Borough is not obligated to provide school busing. He further commented if there is a lawsuit, there is a lawsuit. The Mayor further responded that once the school is renovated the Borough will probably have all children picked up in the school yard and dropped off in the school yard near the old Kindergarten. Eric Riso, Esquire further points out that the Borough has taken on added responsibility and has insurance to cover potential lawsuits. Once again, the Mayor points out that we do everything we can regarding safety of the children.

Patricia Curiale, 12 Whippoorwill Way – Ms. Curiale asked about the replacement of the John Monteleon plaque. The Borough Clerk responded that the plaque is in the Borough Office and we just need someone to put it up for us. Ms. Curiale also pointed out an issue with people not curbing their dogs, especially in the field near the Stetser house on "C" Road.

Charlene LeFebvre, 2 Turtledove Court – Mrs. LeFebvre commented isn't there an ordinance to deal with dog feces? She also reported that there are several residents in town that don't put leashes on their dogs when they walk them.

Karen Lewis, 13 Nightingale Road – Ms. Lewis referred to a white cat with stripes is running loose through town. The Mayor requested that when they see the cat to contact the Borough so that the Borough can call animal control to pick up the cat.

Motion made by Councilman Delengowski to close the public portion, seconded by Councilwoman Lewis. All ayes.

The Mayor announced that the Working Session scheduled for Monday, November 16, 2015 has been cancelled.

Motion made by Councilman Delengowski to adjourn the meeting at 8:08 PM, seconded by Councilwoman Lewis. All ayes.

DAWN M. PENNOCK, RMC
MUNICIPAL CLERK