

**MINUTES OF A REGULAR MEETING OF THE MAYOR AND BOROUGH COUNCIL
OF THE BOROUGH OF AUDUBON PARK, IN THE COUNTY OF CAMDEN, NEW
JERSEY, HELD FEBRUARY 2, 2015 IN THE ANNEX BUILDING AT 7:00 PM.**

A regular meeting of the Mayor and Borough Council of the Borough of Audubon Park was convened in the Annex Building, 504 Road A, Audubon Park, NJ on Monday, February 2, 2015, at 7:00 PM.

Mayor Pennock requested all stand for the flag salute.

Mayor Pennock announced that Chapter 231, Public Law 1975 requires adequate notice of this meeting be provided. This was done by placing Annual Notice in the Courier-Post and Retrospect Newspapers and by posting on the bulletin board in the Municipal Building.

ROLL CALL: Councilman Carpinelli, Councilman Delengowski, Councilwoman DiPasquale, Councilwoman Hook, Councilwoman Jones, and Councilwoman Lewis.

Motion made by Councilwoman DiPasquale to approve the minutes of the Reorganization Meeting held on Monday, January 5, 2015, the minutes of the Regular Meeting held on Monday, January 5, 2015, and the minutes of the Caucus Meeting held on Monday, January 19, 2015, seconded by Councilwoman Lewis. Roll call vote: Councilman Carpinelli-yes, Councilman Delengowski-yes, Councilwoman DiPasquale-yes, Councilwoman Hook-yes, Councilwoman Jones-yes, and Councilwoman Lewis-yes.

ORDINANCES:

Ordinance #2015-01 – Regulating Hawkers, Peddlers, Solicitors, Canvassers and Itinerant Vendors

Motion made by Councilwoman DiPasquale to open the meeting to the public for Ordinance #2015-01, seconded by Councilman Delengowski. All ayes.

There being no discussion on the matter, Councilman Carpinelli made a motion to close the meeting to the public, seconded by Councilwoman Hook. All ayes.

Councilwoman DiPasquale made a motion to adopt Ordinance #2015-01, seconded by Councilman Delengowski. Roll call vote: Councilman Carpinelli-yes, Councilman Delengowski-yes, Councilwoman DiPasquale-yes, Councilwoman Hook-yes, Councilwoman Jones-yes, Councilwoman Lewis-yes.

Ordinance #2015-02 – Granting Renewal of Municipal Consent to Comcast to Construct, Connect, Operate and Maintain a Cable Television and Communications System in the Borough of Audubon Park, New Jersey

Motion made by Councilwoman Hook and seconded by Councilwoman Lewis that the aforementioned ordinance introduced at this time be approved on the first reading and remain on file with the Clerk for public inspection until the public hearing thereon and further consideration thereof which will be on March 2, 2015, in the Annex Building. The Clerk was further directed to publish said ordinance together with the notice of such hearing in the manner required by law in the Retrospect Newspaper and also to post copies on the bulletin boards in the Municipal Building prior to the second reading and make copies available to the general public of the Borough who shall request same. All ayes.

RESOLUTIONS:

RESOLUTION 2015:19

**BILL RESOLUTION (PAYMENT OF CLAIMS)
(February 2015)**

BE IT RESOLVED, by the Borough Council of the Borough of Audubon Park, County of Camden, State of New Jersey, that the claims for payment detailed in the attached voucher list are hereby approved with the following totals:

CURRENT FUND	\$123,382.44
MPB	\$ 200.00

RESOLUTION OF THE BOROUGH OF AUDUBON PARK, COUNTY OF CAMDEN, AND STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE BOROUGH OF AUDUBON PARK AND THE TOWNSHIP OF HADDON RELATIVE TO THE DUTIES AND SERVICES OF THE OFFICES OF TAX/UTILITY COLLECTOR AND REGISTRAR OF VITAL STATISTICS TO BE PERFORMED BY THE BOROUGH OF AUDUBON PARK – NO. 2015:20

WHEREAS, the Borough of Audubon Park (hereinafter “Audubon Park”) is a public entity organized under the laws of the State of New Jersey and located in the State of New Jersey; and

WHEREAS, the Township of Haddon is a municipal entity organized under the laws of the State of New Jersey and located in Camden County, New Jersey (“Haddon”); and

WHEREAS, Audubon Park and Haddon desire to enter into a Shared Services Agreement (“Agreement”) wherein Audubon Park shall provide the duties of the offices of tax/utility collector and the registrar of vital statistics for Haddon. The tax/utility collection services may consist of, but are not limited to, the duties of collecting taxes and water and sewer rents upon real and personal property in Haddon to the benefit of the citizens of both the Borough of Audubon Park and the Township of Haddon; and

WHEREAS, the Borough of Audubon Park finds that such an Agreement can be arranged and can be mutually beneficial to both municipalities; and

WHEREAS, the Township of Haddon has agreed to pay the Borough of Audubon Park \$13,000.00 annually to provide the duties of the office of tax/utility collector for Haddon; and

WHEREAS, the Township of Haddon agrees to pay the Borough of Audubon Park \$1,000.00 annually to provide the duties of the office of registrar of vital statistics for Haddon; and

WHEREAS, this Resolution is necessary to permit the Mayor and Borough Clerk of the Borough of Audubon Park to execute such a Shared Services Agreement on behalf of the Borough of Audubon Park;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Audubon Park, County of Camden, and State of New Jersey, that the Mayor is hereby authorized to execute a Shared Services Agreement, a copy of which is attached hereto as Exhibit "A", to enter into this agreement to wherein Audubon Park shall provide the duties of the offices of tax/utility collector and registrar of vital statistics for Haddon.

RESOLUTION OF THE BOROUGH OF AUDUBON PARK, COUNTY OF CAMDEN, AND STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE BOROUGH OF AUDUBON PARK AND THE TOWNSHIP OF HADDON RELATIVE TO THE DUTIES AND SERVICES OF THE OFFICE OF FIRE INSPECTOR - #2015:21

WHEREAS, the Borough of Audubon Park (hereinafter "Audubon Park") is a public entity organized under the laws of the State of New Jersey and located in the State of New Jersey; and

WHEREAS, the Township of Haddon is a municipal entity organized under the laws of the State of New Jersey and located in Camden County, New Jersey ("Haddon"); and

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., municipalities are authorized to enter into agreements to provide or receive services; and

WHEREAS, Audubon Park and Haddon desire to enter into a Shared Services Agreement ("Agreement") wherein Haddon Township shall provide the duties of the Office of Fire Inspector for Audubon Park; and

WHEREAS, the Borough of Audubon Park finds that such an Agreement can be arranged and can be mutually beneficial to both municipalities; and

WHEREAS, this Resolution is necessary to permit the Mayor and Borough Clerk of the Borough of Audubon Park to execute such a Shared Services Agreement on behalf of the Borough of Audubon Park;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Audubon Park, County of Camden, and State of New Jersey, that the Mayor is hereby authorized to execute a Shared Services Agreement, subject to the approval and ratification of the Governing Body, and all pertinent documents wherein Haddon Township will provide Fire Inspector services to the Borough of Audubon Park.

RESOLUTION #2015:22

SUBJECT: APPOINTMENT OF RECYCLING COORDINATOR

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Audubon Park, County of Camden, State of New Jersey, that Barbara Prince be and she is hereby appointed as Certified Recycling Coordinator for the Borough of Audubon Park effective January 1, 2015.

**RESOLUTION AWARDDING COURTESY BUSING
2015:23**

WHEREAS, the Borough of Audubon Park has advertised for, and received bids for the purpose of "Courtesy School Busing for the Borough of Audubon Park", Camden County, New Jersey; and

WHEREAS, the low bid of \$24,624.00 (Proposal No. 1) was received from Holcomb Bus Service of Bellmawr, New Jersey; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Audubon Park, County of Camden, State of New Jersey, that a contract in the amount of \$24,624.00 for "Courtesy School Busing for the Borough of Audubon Park", Camden County, New Jersey is hereby awarded to Holcomb Bus Service of Bellmawr, New Jersey, conditional upon the following:

1. That a certificate has been received from the Chief Financial Officer stating that funds are available for this Contract.
2. That all funds expended for this Contract shall be charged to 5-01-29-405-210 Courtesy Busing.
3. That the bid documents and bidding procedures have been reviewed and approved by the Borough Solicitor.
4. That the presiding officer of this body be and is hereby directed to sign for and on its behalf the Contract for said services.

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5. That the clerk of this body be and is hereby directed to seal said Contract with the corporate seal of this body and attest to the same.
6. This Resolution hereby authorizes the Mayor and Clerk to endorse the Contract document.

RESOLUTION NO. 2015:24

SUBJECT: APPOINTING TAX ASSESSOR

WHEREAS, Stephen J. Kessler has resigned his position as Borough Tax Assessor effective February 1, 2015; and

WHEREAS, as per N.J.S.A. 40A:9-146, there shall be a Tax Assessor in the Borough; and

WHEREAS, Theresa L. Stagliano has been determined to be the best candidate for the Borough of Audubon Park.

BE IT RESOLVED, by the Borough Council of the Borough of Audubon Park, County of Camden, State of New Jersey, that Theresa L. Stagliano, (Cert #2048) is hereby appointed as of February 2, 2015 as the Borough of Audubon Park Tax Assessor for a four year term commencing July 1, 2015 (as per N.J.S.A. 40A:9-148) and ending June 30, 2019.

The above- resolutions were approved by consent agenda with a motion by Councilman Delengowski, seconded by Councilwoman Jones provided the proper affidavits are attached to Resolution #2015:19, Bill Resolution. Roll call vote: Councilman Carpinelli-yes, Councilman Delengowski-yes, Councilwoman DiPasquale-yes, Councilwoman Hook-yes, Councilwoman Jones-yes, and Councilwoman Lewis-yes.

OTHER BUSINESS:

The following items were discussed by Mayor and Borough Council:

- Grant Writer – the Mayor and Clerk met with Officer Wendy Schwartz and a Grant Writer to discuss obtaining grants for the Borough of Audubon Park with emphasis on obtaining grants for the volunteer fire company. The cost will be \$100 per hour and in most cases the salary will be covered by the grants.
- Audubon Park Grade School Update – the Mayor met with Mr. Crispin to discuss potential space for pre-school/kindergarten.
- Ball Field/Compost Area - a meeting has been set up between the Audubon Mutual Housing Corporation and the Borough to discuss this topic.
- 2015 Municipal Budget – starting to obtain and fill in budget numbers.
- Tippie Toes Day Care – a court date has been set for February 26, 2015 at 8:45 AM.

REPORTS:

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Councilwoman Lewis reported that due to an oversight on her part, the Saturday, January 31, 2015 rental was not opened on time but at the same time the renters did not vacate the building at 10 PM according to the contract. She will make sure she reinforces the ending time with future renters and if they do not vacate by 10 PM; they will lose their deposit.

Councilwoman Hook reported on a meeting with Barbara Prince of Haddon Township and Sustainable New Jersey as well as a Community Garden.

There was no members of the public present.

Motion made by Councilwoman Jones to adjourn the meeting at 7:50 PM, seconded by Councilwoman Lewis. All ayes.

DAWN M. PENNOCK, RMC
MUNICIPAL CLERK