

**MINUTES OF A REGULAR MEETING OF THE MAYOR AND BOROUGH COUNCIL  
OF THE BOROUGH OF AUDUBON PARK, IN THE COUNTY OF CAMDEN, NEW  
JERSEY, HELD NOVEMBER 3, 2014 IN THE ANNEX BUILDING AT 7:00 PM.**

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A regular meeting of the Mayor and Borough Council of the Borough of Audubon Park was convened in the Annex Building, 504 Road A, Audubon Park, NJ on Monday, November 3, 2014, at 7:00 PM.

Mayor Pennock requested all stand for the flag salute.

Mayor Pennock announced that Chapter 231, Public Law 1975 requires adequate notice of this meeting be provided. This was done by placing Annual Notice in the Courier-Post and Retrospect Newspapers and by posting on the bulletin board in the Municipal Building.

ROLL CALL: Councilman Carpinelli, Councilman Delengowski, Councilwoman DiPasquale, Councilwoman Hook, Councilwoman Jones, and Councilwoman Lewis.

Motion made by Councilwoman DiPasquale to approve the minutes of the Regular Meeting held on Monday, October 6, 2014 and the minutes of the Working Session held on Monday, October 20, 2014, seconded by Councilman Delengowski. Roll call vote: Councilman Carpinelli-yes, Councilman Delengowski-yes, Councilwoman DiPasquale-yes, Councilwoman Hook-yes, Councilwoman Jones-yes, and Councilwoman Lewis-yes.

**ORDINANCES:**

At the request of the Mayor, the Clerk read the following Ordinance by Title Only:

**#2014-06 – AMENDING AN ORDINANCE AUTHORIZING SALARIES TO BE PAID TO THE EMPLOYEES OF THE BOROUGH OF AUDUBON PARK, COUNTY OF CAMDEN, STATE OF NEW JERSEY, DESIGNATING THE VARIOUS POSITIONS, AMOUNTS OF SALARY AND TIME OF PAYMENT**

Motion made by Councilman Delengowski to open the meeting to the public for Ordinance 2014-06, seconded by Councilwoman Hook. All ayes.

Barbara Frantz, 3 Peacock Road – Ms. Frantz asked for details on this ordinance since she did not attend the last meeting. The Mayor responded that it added the positions of Bus Aid and Temporary Seasonal Helper to the list of salaries for 2014.

Motion made by Councilwoman Jones to close the public hearing, seconded by Councilman Delengowski. All ayes.

Motion made by Councilman Delengowski to adopt Ordinance #2014-06 – Amending the 2014 Salary Ordinance, seconded by Councilwoman Jones. Roll call vote: Councilman Carpinelli-yes,

Councilwoman Delengowski-yes, Councilwoman DiPasquale-yes, Councilwoman Hook-yes, Councilwoman Jones-yes, and Councilwoman Lewis-yes.

**RESOLUTIONS:**

**RESOLUTION 2014:71**

**BILL RESOLUTION (PAYMENT OF CLAIMS)  
(November)**

BE IT RESOLVED, by the Borough Council of the Borough of Audubon Park, County of Camden, State of New Jersey, that the claims for payment detailed in the attached voucher list are hereby approved with the following totals:

Current Fund	\$200,066.05
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Motion made by Councilman Delengowski to adopt Resolution #2014:71, Bill Resolution, provided the proper affidavits are attached, seconded by Councilwoman DiPasquale. Roll call vote: Councilman Carpinelli-yes, Councilman Delengowski-yes, Councilwoman DiPasquale-yes, Councilwoman Hook-yes, Councilwoman Jones-yes, and Councilwoman Lewis-yes.

**RESOLUTION OF THE BOROUGH OF AUDUBON PARK, COUNTY OF CAMDEN AND STATE OF NEW JERSEY ESTABLISHING AND IMPLEMENTING A FAIR AND OPEN PROCESS FOR THE SELECTION OF VARIOUS PROFESSIONAL SERVICE PROVIDERS FOR THE BOROUGH OF AUDUBON PARK – No 2014:72**

WHEREAS, the Borough of Audubon Park requires the services of various professional service providers; and

WHEREAS, professional services are exempt from the requirement of public bidding pursuant to N.J.S.A.40A:11-5; and

WHEREAS, the Borough of Audubon Park continues to find it advisable to select professionals primarily on the basis of qualification including qualifications uniquely suited to the needs of the Borough of Audubon Park; and

WHEREAS, the Borough of Audubon Park has determined that it is appropriate to implement a fair and open process for the awarding of professional service contracts; and

WHEREAS, to receive statements of qualification in a manner that fosters a fair and open process it is necessary and advisable to establish advance general criteria and specific minimum requirements for so many of those appointments as possible; and

WHEREAS, the Borough of Audubon Park has determined that a fair and open process requires public advertisement of professional appointments in a manner and with sufficient time to provide notice in advance of the contemplation of the appointment and the criteria to be considered in making the appointment; and

WHEREAS, the Borough of Audubon Park has determined that a fair and open process requires that all responses be publicly opened and announced and thereafter that all appointments be made at a public meeting of the governing body and then published in accordance with N.J.S.A. 40A:11-5.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Audubon Park as follows:

1. All professional service appointments contained on Schedule A attached to and made a part hereof shall be subject to a fair and open process as set forth below.

2. The Borough Clerk shall cause a legal notice to be published in a newspaper authorized to publish legal notices for the Borough, stating that a full listing of all professional service appointments subject to a fair and open process together with the criteria established for the consideration of qualifications will be posted on the Borough's internet website beginning no later than Friday, November 7, 2014.

3. The criteria for each position contained on Schedule A follows immediately subsequent to the listing on Schedule A. These criteria shall be disclosed together with the posting of these positions on the Borough's internet website as set forth above.

4. The website posting shall inform potential applicants that all submissions must be made to the Office of Borough Clerk and received not later than 4:00 PM December 2, 2014.

5. Commencing at 4:01 PM on December 2, 2014, or as soon thereafter as may be possible, the Borough Clerk or her designee shall publicly open and announce all submissions in the Borough's public meeting room.

6. The Mayor and Council shall thereafter review all submissions, and appointments shall thereafter be made at a public meeting of the Borough Council.

7. Subsequent to appointments, appropriate notices shall be published in accordance with the requirements of N.J.S.A. 40A:11-5.

BE IT FURTHER RESOLVED, that the Mayor and Borough Council has determined that the terms of this Resolution constitute a fair and open process as to all positions included herein.

Motion made by Councilman Carpinelli to adopt Resolution #2014:72, Fair and Open Process for Professional Services, seconded by Councilman Delengowski. Roll call vote: Councilman Carpinelli-yes, Councilman Delengowski-yes, Councilwoman DiPasquale-yes, Councilwoman Hook-yes, Councilwoman Jones-yes, and Councilwoman Lewis-yes.

### **RESOLUTION #2014:73**

**SUBJECT: AUTHORIZATION FOR 2015 AUDUBON PARK CALENDAR**

WHEREAS, the Borough of Audubon Park desires to have a 2015 Calendar made for distribution to the residents of Audubon Park; and

WHEREAS, Burlington County College submitted a quote for \$1,108.84 for a Black and White Calendar;

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Audubon Park, County of Camden, State of New Jersey, that Burlington County College be awarded the quote for \$1,108.84 for designing and copying the 2015 Calendar.

Motion made by Councilman Delengowski to adopt Resolution #2014:73, Approval of a 2015 Borough of Audubon Park Calendar, seconded by Councilwoman Lewis. Roll call vote: Councilman Carpinelli-yes, Councilman Delengowski-yes, Councilwoman DiPasquale-yes, Councilwoman Hook-yes, Councilwoman Jones-yes, and Councilwoman Lewis-yes.

#### **RESOLUTION #2014:74**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Audubon Park that the following transfers be made to the 2014 budget in accordance with N.J.S 40A:4-58:

	From	To
Emergency Management OE	500.00	
Parks S & W	3,000.00	
Courtesy Busing		3,500.00

Motion made by Councilwoman DiPasquale to adopt Resolution #2014:74, Budget Appropriation Transfers, seconded by Councilman Delengowski. Roll call vote: Councilman Carpinelli-yes, Councilman Delengowski-yes, Councilwoman DiPasquale-yes, Councilwoman Hook-yes, Councilwoman Jones-yes, and Councilwoman Lewis-yes.

#### **OTHER BUSINESS:**

The following items were discussed by Mayor and Borough Council:

- Holiday Hours (Thanksgiving, Christmas & New Year's) – motion made by Councilman Delengowski and seconded by Councilman Carpinelli to approve the following dates: Closed Thursday, November 27<sup>th</sup>, Closed Friday, November 28<sup>th</sup>, half day on Wednesday, December 24, 2014, Closed on Thursday, December 25, 2014, Friday, December 26<sup>th</sup>, half day Thursday, December 31<sup>st</sup>, and Closed on January 1<sup>st</sup>.
- Motion made by Councilman Carpinelli authorizing the cancellation of the November 1st Working Session, seconded by Councilman Delengowski. All ayes.

#### **REPORTS:**

Councilman Carpinelli reported that the 4<sup>th</sup> of July Committee held their Annual Halloween Fundraiser on October 18<sup>th</sup> with a profit of \$800.00. This brings the total funds for 2015 to around \$3,500.00.

The Mayor reported on the following:

- Meeting between Steve Crispin, Superintendent of Audubon Schools and Rosetta Brown, owner of Tippie Toes Day Care, regarding working together for Pre-K and Kindergarten.
- Conversation with Peter DiGiambattista regarding insurance and oversized vehicles.
- The oversized vehicles owners will be using the school for a meeting.
- Meeting with Carol Szalabofka regarding the ball field and the compost area.
- Senior Gala for Haddon Township and Audubon Park residents is scheduled for December 3<sup>rd</sup> from 4 PM until 7 PM.
- The shredding event for Audubon Park and Haddon Township residents is scheduled on November 15<sup>th</sup> from 10 AM until 2 PM at the Audubon Park Annex Building.

The Mayor and Borough Council requested the Clerk file the Engineer's Report as read.

With no further agenda business, Councilman Carpinelli moved to open to the public, seconded by Councilwoman DiPasquale. All ayes.

Arthur Glantz, 12 Oriole Drive – Mr. Glantz reported that due to the dangers many have faced buying from Craig's List, people are being encouraged to meet near a police station.

Barbara Frantz, 3 Peacock Road – Mr. Frantz asked if there was any further discussion on the Multi-Purpose Building regarding a smoking area and extending the times of rentals.

There being no further comments from the public, Councilman Delengowski moved to close the public hearing, seconded by Councilwoman Jones. All ayes.

Motion made by Councilman Delengowski to adjourn the meeting at 7:26 PM, seconded by Councilwoman Jones. All ayes.

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DAWN M. PENNOCK, RMC  
MUNICIPAL CLERK