

**MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND BOROUGH COUNCIL
OF THE BOROUGH OF AUDUBON PARK, IN THE COUNTY OF CAMDEN, NEW
JERSEY, HELD DECEMBER 20, 2013 IN THE ANNEX BUILDING AT 6:09 PM.**

A special meeting of the Mayor and Borough Council of the Borough of Audubon Park was convened in the Annex Building, 504 Road A, Audubon Park, NJ on Tuesday, December 20, 2013, at 6:09 PM.

Mayor Pennock requested all stand for the flag salute.

Mayor Pennock announced that Chapter 231, Public Law 1975 requires adequate notice of this meeting be provided. This was done by placing a Special Meeting Notice in the Courier-Post and Retrospect Newspapers and by posting on the bulletin board in the Municipal Building.

ROLL CALL: Councilwoman DiPasquale, Councilwoman Jones (arrived 6:09 PM), Councilwoman Lewis, and Councilman Passon (via telephone) were present. Councilman Delengowski (not excused) and Councilwoman Hook (not excused) were absent

RESOLUTIONS:

The following resolutions are being presented by consent agenda with a motion by Councilwoman DiPasquale, seconded by Councilwoman Jones. Roll call vote: Councilwoman DiPasquale-yes, Councilwoman Jones-yes, Councilwoman Lewis-yes, and Councilman Passon-yes.

RESOLUTION 2013:68

**BILL RESOLUTION (PAYMENT OF CLAIMS)
(December, 2013)**

BE IT RESOLVED, by the Borough Council of the Borough of Audubon Park, County of Camden, State of New Jersey, that the claims for payment detailed in the attached voucher list are hereby approved with the following totals:

Current Fund	\$ 156,684.83
MPB Fund	\$ 760.00

RESOLUTION #2013:69

APPROPRIATION TRANSFERS

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Audubon Park that the following transfers be made to the 2013 budget in accordance with N.J.S 40A:4-58:

	From	To
Aid to Volunteer Fire OE	638.00	
Social Security System	642.00	
Public Buildings OE	120.00	
Unemployment Insurance	85.00	
Telephone OE		120.00
Admin & Exec – S&W		1,054.00
Cable/Internet Access		142.00
Finance S & W		84.00

Interlocal – Tax Collector		71.00
Tax Collector – S & W		14.00
Total	1,485.00	1,485.00

RESOLUTION #2013:70

EMERGENCY APPROPRIATION

WHEREAS, an emergency has arisen with respect to Engineering Services. The Borough of Audubon Park appointed a new Borough Engineer and with a myriad of new projects and applications, no adequate provision was made in the 2013 budget to cover engineering services for preparation of application packages, project management, and contract administration; and NJS 40A:4-46 provides for the creation of an emergency appropriation for the purpose mentioned above, and

WHEREAS, the total amount of the emergency appropriations created, including the appropriation to be created by this resolution is \$9,388.75 and three (3) percent of the total operating appropriations in the budget for 2013 is \$25,180.68 and

WHEREAS, the foregoing appropriation together with prior appropriations does not exceed three (3) percent of the total operating appropriations in the budget for 2013,

NOW, THEREFORE, BE IT RESOLVED, (by not less than 2/3 of all governing body members affirmatively concurring) that in accordance with NJS 40A:4-48:

1. An emergency appropriation for engineering services is hereby made for in the amount of \$9,388.75.
2. That said emergency appropriation shall be provided for in full in the 2013 budget under the title of Engineering – Other Expenses, and is requested to be excluded from CAPS, pursuant to NJS 40A:4-53.3c(1).
3. That two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services.

RESOLUTION #2013:71

SUBJECT: APPROVAL OF CHANGE ORDER NO. 1-FINAL FOR LANDSCAPE IMPROVEMENTS TO PETERS CREEK

WHEREAS, it was necessary to make change in the scope of work to be done in completing the Landscape Improvements to Peters Creek Open Space Area (Funded through the Camden County Community Development Block Grant Program) in the Borough of Audubon Park, County of Camden, New Jersey; and

WHEREAS, Change Order No. 1 - Final was developed to itemize and authorize those changes; and

WHEREAS, certification has been received by the Chief Financial Officer that sufficient funds have been allocated for this Change Order;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Audubon Park, County of Camden, State of New Jersey, that Change Order No. 1 - Final is hereby authorized and approval is hereby granted to revise the contract amount from \$28,902.50 to \$26,275.00 (a decrease of \$2,627.50); and

BE IT FURTHER RESOLVED, that the Mayor is hereby directed to execute Change Order No.1 - Final on behalf of the Borough of Audubon Park; and

OPEN TO THE PUBLIC: No public present.

Motion made by Councilwoman Jones to adjourn the meeting at 6:11 PM, seconded by Councilwoman Passon. All ayes.

DAWN M. PENNOCK, RMC
MUNICIPAL CLERK