

**MINUTES OF THE WORKING SESSION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF AUDUBON PARK, IN THE COUNTY OF CAMDEN, NEW JERSEY, HELD DECEMBER 17, 2012 IN THE MUNICIPAL BUILDING AT 7:00 PM.**

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A regular meeting of the Mayor and Borough Council of the Borough of Audubon Park was convened in the Municipal Building, 20 Road C, 2<sup>nd</sup> Floor, Audubon Park, NJ on Monday, December 17, 2012, at 7:00 PM.

Mayor Pennock requested all stand for the flag salute.

Mayor Pennock requested that everyone remain standing for a moment of silence in memory of all the lives lost in Newtown Connecticut.

Mayor Pennock announced that Chapter 231, Public Law 1975 requires adequate notice of this meeting be provided. This was done by placing Annual Notice in the Courier-Post and Retrospect Newspapers and by posting on the bulletin board in the Municipal Building.

ROLL CALL: Councilwoman Hook, Councilwoman Jones, and Councilwoman Lewis were present.  
Councilman Delengowski (not excused), Councilwoman DiPasquale (excused), and Councilman Passon (excused) were absent.

**RESOLUTIONS:**

**RESOLUTION 2012:73**

**BILL RESOLUTION (PAYMENT OF CLAIMS)  
(December 2012)**

**BE IT RESOLVED**, by the Borough Council of the Borough of Audubon Park, County of Camden, State of New Jersey, that the claims for payment detailed in the attached voucher list are hereby approved.

Motion made by Councilwoman Lewis to adopt Resolution #2012:73, Bill Resolution, provided the proper affidavits are attached. Seconded by Councilwoman Jones. Roll call vote: Councilwoman Hook-yes, Councilwoman Jones-yes, Councilwoman Lewis-yes, and Mayor Pennock.

**RESOLUTION #2012-74**

**SUBJECT: ADMINISTRATIVE AUTHORIZATION IN LIEU OF  
VENDOR  
CERTIFICATION FOR 2012**

**BE IT RESOLVED**, by the Mayor and Borough Council of Borough of Audubon Park, County of Camden, State of New Jersey, that the following vendors are hereby approved for administrative authorization in lieu of vendor certification for the payment of bills for the year 2012:

BAKER AND TAYLOR  
COMCAST  
DE LAGE LANDEN  
KONICA MINOLTA  
RICOH  
VERIZON/VERIZON WIRELESS

Motion made by Councilman Lewis to approve Resolution #2012:74, Administrative Authorization in Lieu of Vendor Certification. Seconded by Councilwoman Jones. Roll call vote: Councilwoman Hook-yes, Councilwoman Jones-yes, Councilwoman Lewis-yes, and Mayor Pennock.

**RESOLUTION AWARDDING THE QUOTE FOR  
COURTESY BUSING – NO. 2012:75**

**WHEREAS**, the Borough of Audubon Park received bids for Courtesy Busing on Thursday, December 13, 2012 at 4 PM in the Dorathea Zeoli Public Library; and

**WHEREAS**, Holcomb Bus Service was the only bidder; and

**BE IT RESOLVED** that the Mayor and Borough Council of Audubon Park hereby awards the quote for 2013 Courtesy Busing to Holcomb Bus Service, 11 Karr Drive, Bellmawr, NJ 08031 in the amount of \$33,997.00 which will be set aside in the 2013 Municipal Budget in the Borough of Audubon Park, County of Camden, and State of New Jersey; and

**BE IT FURTHER RESOLVED** that the Mayor is hereby authorized to sign the Agreement.

Motion made by Councilwoman Hook to approve Resolution #2012:75, Award of Courtesy Busing. Seconded by Councilwoman Jones. Roll call vote: Councilwoman Hook-yes, Councilwoman Jones-yes, Councilwoman Lewis-yes, and Mayor Pennock-yes.

### **RESOLUTION #2012:76**

#### **SUBJECT: AUTHORIZING AWARD OF CONTRACT FOR GOVERNMENT BANKING SERVICES**

**WHEREAS**, the Borough of Audubon Park solicited and received Requests for Proposals for Government Banking Services; and

**WHEREAS**, one proposal was received, with 1<sup>st</sup> Colonial Community Bank offering the highest quality services, with the lowest net cost to the Borough for the year 2013;

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Audubon Park, County of Camden, State of New Jersey that a contract for Government Banking Services be awarded to 1<sup>st</sup> Colonial Community Bank, 1150 Haddon Avenue, 1<sup>st</sup> Floor, Collingswood, NJ 08108, for the year 2013, conditional upon the following;

1. The Mayor and Clerk are hereby authorized to endorse the Contract on behalf of the Borough of Audubon Park.
2. A current, valid Governmental Unit Deposit Protection Act (GUDPA) certificate is filed with the Municipal Clerk.

Motion made by Councilwoman Hook to approve Resolution #2012:77, Award of Government Banking. Seconded by Councilwoman Lewis. Roll call vote: Councilwoman Hook-yes, Councilwoman Jones-yes, Councilwoman Lewis-yes, and Mayor Pennock-yes.

### **RESOLUTION #2012:77**

#### **BUDGET APPROPRIATION TRANSFERS**

**BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Audubon Park that the following transfers be made to the 2012 budget in accordance with N.J.S 40A:4-58:

	<u>From</u>	<u>To</u>
Finance Admin S&W	4,000.00	
Engineering OE	1,000.00	
Parks & Playground S&W	2,500.00	
Mayor & Council OE	1,700.00	
Interlocal Garb & Trash Disposal	4.03	
Maintenance of Equipment OE		3,650.00
A & E OE		600.00
Finance OE		300.00
Legal Svcs OE		3,500.00
Telephone OE		810.00
Unemployment Insurance		340.00
Interlocal Police Services		4.00
Interlocal Tax Collector		.03
Total	9,204.03	9,204.03

Motion made by Councilwoman Jones to approve Resolution #2012:77, Budget Appropriation Transfers 2012. Seconded by Councilwoman Hook. Roll call vote: Councilwoman Hook-yes, Councilwoman Jones-yes, Councilwoman Lewis-yes, and Mayor Pennock-yes.

**GENERAL DISCUSSION:**

The following Requests for Proposals were opened and discussed by the Mayor and Borough Council (appointments will be made on January 2, 2013):

- Municipal Auditor – Bowman and Company
- Borough Solicitor – Marrazzo and Platt
- Animal Control Services – Independent Animal Control
- Risk Manager – Associated Insurance Partners – Peter DiGiambattista, Jr.
- Municipal Engineer – Federici & Akin, Remington and Vernick, and Key Engineers
- Computer Services – Barber Consulting Services, JHarte Associates, LLC, and Pro Computer Services

**OPEN TO THE PUBLIC AT 7:50 PM:** No comments.

**CLOSED TO THE PUBLIC AT 7:50 PM**

Motion made by Councilwoman Lewis to adjourn the meeting at 8:15 PM. Seconded by Councilwoman Jones. All ayes.

